



Supplementary Form G: Live Koala Export

When To Complete This Form

*This form needs to be completed if the permit application is for the export of a live koala (*Phascolarctos cinereus*).*

Who Should Complete This Form

This form refers to an applicant and to a recipient.

The Australian exporter is responsible for applying for the export permit and is referred to as the 'applicant' on this form.

The overseas organisation receiving the koala(s) is referred to as the 'recipient' and is responsible for providing details on their facilities, staff and procedures.

Before completing this form, you will need to obtain from the Department a copy of the "Conditions for the Overseas Transfer of Koalas". These conditions contain a checklist of information that will need to be supplied with this application.

The exporter, importer and the Department must enter into an agreement (Ambassador Agreement) about the treatment and disposal of the animal and any progeny of the animal.

How To Complete This Form

- *Section I (Q 1-3) is to be completed by the applicant*
- *Section II (Q 4-8) is to be completed by the recipient*
- *If required, Section III (Q 9-13) is to be completed by the recipient (with an assessment of the responses to Q 9-13 to be provided by the applicant).*

All required sections of this form should be returned along with the Permit Application form to the Department.

You may submit the application before all required information is available (eg health certificates). However, a permit cannot be issued until this information is supplied to the Department. Indicate any information that is still forthcoming.

If there is insufficient space on this form to fully address any of the questions please attach additional pages.

A \$150 permit fee is payable (instead of \$30) if an animal welfare assessment of the recipient's facilities is required.

Background

Under the Environment Protection and Biodiversity Conservation Act 1999, the Department cannot issue a permit for the export/import of a live specimen which belongs to the class Mammalia (mammals), Amphibia (amphibians), Reptilia (reptiles) or Aves (birds) unless satisfied that:

- (a) *the animal will be prepared and transported in a way that is known to result in minimal stress, risk of injury and adverse effect on the health of the animal;*
- (b) *the person receiving the animal is suitably equipped to manage, confine and care for the animal, including meeting the behavioural and biological needs of the animal;*

Section I:

To be completed by the individual or organisation applying for the permit.

1. General Information

Sending person or organisation

Recipient person or organisation

2. Have you included "Eucalypt spp" on the Permit Application form to cover food for the transfer?

No

Please add "Eucalypt spp" to Permit Application and **Go to next question**

Yes

Go to next question

3. Do the koalas to be transferred comply with Conditions 1 (Selection of Export Stock) and 2 (Pre-export Requirements) of the “Conditions for the Overseas Transfer of Koalas”?

No It is unlikely that a permit would be issued. Please obtain a copy of the Conditions and make adjustments as necessary.

Yes Attach information that demonstrates the Conditions will be met for each koala, including microchip number, age, origin, presence of young and breeding plans. Also attach Health Certificate (if available at time of application) or indicate when this will be supplied.
Go to next question

4. Will the koalas be transported in a manner that is in accordance with Conditions 3 (Transportation Requirements) and 4 (Crates/Boxes) of the “Conditions for the Overseas Transfer of Koalas”?

No It is unlikely that a permit would be issued. Please obtain a copy of the Conditions and make adjustments as necessary.

Yes Attach details on the crates to be used and the personnel to accompany the koalas.
Go to next question

5. Have acclimatisation criteria that satisfy Condition 5 of the “Conditions for the Overseas Transfer of Koalas” been agreed to by the exporter and recipient?

No It is unlikely that a permit would be issued. Please obtain a copy of the Conditions and develop appropriate acclimatisation criteria.

Yes Please attach a copy of the agreed criteria.
Go to next question

6. Declaration to be signed by applicant

I declare that the particulars provided by me in Section I are true and correct in every detail.

Name of **applicant** or authorised person (if applicant is an organisation)

Position within organisation (if applicable)

Organisation (if applicable)

Signature of **applicant** or authorised person

Date signed

Section II and Section III (if required) will need to be completed and signed by the recipient, as these sections relate to the animal welfare assessment of the recipient facilities.

Section II is used by the Department to determine if a new welfare assessment is required (which would mean that Section III needs to be completed).

A new assessment may not be required if the recipient facilities have been previously approved by the Department and this approval is still valid. The validity of a previous assessment will depend on:

- **The number of years since the facility was assessed;**
- **Any advances in knowledge or care of the taxon since the assessment; and**
- **Any standards developed since the assessment.**

If a previous approval has been given and is still valid, but changes have been made to the facility, the Department will generally only assess those changes. The Department reserves the right to undertake a complete new assessment if a previously approved facility have been fundamentally altered since approval.

It is advisable for the applicant to contact the Department before submitting their application if they feel that a new assessment may not be required. If the applicant can supply information on the year of previous approval and the nature of any changes, the Department will be able to advise whether a new assessment is required (meaning Section III needs to be completed) or if only the changes to the facilities need to be assessed (details of changes to be provided under Section II).

If a new assessment is required, or if the changes to the facilities impact on animal welfare, a \$150 permit fee (instead of \$30) is payable by the applicant.

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Sending person or organisation

Recipient Person or Organisation

Section II: to be completed by the recipient (individual or organisation receiving the animal)

7. Do you currently keep any koalas?

No **Go to next question**

Yes Attach details on the koalas currently kept and any that have previously been kept (number, age, sex, etc). This should include where the koalas were sourced from and details of any births, deaths and transfers of koalas from your institution.
Go to next question

8. An animal welfare assessment of the recipient's facilities is necessary for mammals, reptiles, amphibians and birds. An assessment may not be necessary if the facilities have previously been assessed and that assessment is still valid.

Have the facilities where the koala(s) will be kept been previously assessed and approved by the Department (either under the *Environment Protection and Biodiversity Conservation Act 1999* or the *Wildlife Protection (Regulation of Exports and Imports) Act 1982*)?

No An assessment is required. You must complete Section III.
Go to question 11

Yes Section III does not need to be completed at this stage.
The Department reserves the right to request that Section III be completed at a later date, after assessing the answers provided to questions 9 and 10.
Go to next question

9. When were the facilities approved by the Department?

Enter year of approval

The Department will need to assess whether the approval is still valid. Factors that will be considered include;

- Number of years since the facility was assessed;
- Any advances in knowledge or care of the taxon since the assessment; and
- Any standards developed since the assessment.

Go to next question

10. Have any changes been made to the facilities since it was approved by the Department?

No **Go to next question**

Yes Provide details of **all** changes, including diagrams and photographs.
Go to next question

11. Declaration to be signed by recipient

I declare:

- (a) that the particulars provided by me in Section II and Section III (if required to be completed) are true and correct in every detail; and
- (b) that I/my organisation will suitably manage, confine and care for the animal(s) to be transferred, including meeting the behavioural and biological needs of the animal(s); and
- (c) that I/my organisation will not allow the specimen(s) or progeny to be transferred to another institution without the prior written permission of the Department.

Name of **recipient** or authorised person (if recipient is an organisation)

Position within organisation (if applicable)

Organisation (if applicable)

Signature of **recipient** or authorised person

Date signed

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Sending person or organisation

Recipient Person or Organisation

Section III: to be completed if:

- **an assessment was required at Question 8 in Section II; or if**
- **The Department advises that an assessment is needed.**

Questions 12-16 are to be completed by the recipient, with an animal welfare assessment of the recipient's responses to be provided by the applicant. When answering questions 12-16, ensure all details required under Conditions 6, 7 and 8 of the "Conditions on the Overseas Transfer of Koalas" are covered.

Both the recipient's answers and the applicant's assessment should be clearly labelled and attached to the permit application.

12. Security

Provide details regarding security within the zoo/organisation (to prevent both the possibility of escape of koala(s) and interference from unauthorised people and other animals). Include:

- (a) Details on barrier (fencing/moat etc) arrangements for the facility? (ie type, construction material, height/depth)
- (b) Details on security resources and protocols (eg supervision, how access to enclosure is controlled)

13. Facility

- (a) Provide a diagram or map of the facility showing the location of all features, fence lines and detailing the dimensions of the area.
- (b) Provide photographs of the completed facility/enclosure showing all aspects and features.
- (c) What is the location of the enclosure(s) in relation to the exhibits and animals kept on the premises? (provide diagram/map)
- (d) What are the weather conditions of the area (ie temperatures, humidity). Will it be necessary to provide heating/cooling and if so, how will this be done?
- (e) What shelters (including night quarters) are provided for the koala(s)? What are the dimensions, construction materials, ventilation and internal designs of each shelter? (Please provide diagram and photographs)

- (f) What degree of shade is provided for the koalas?
- (g) What is the surface type of the facility and shelters? (eg beaten earth, grass, concrete)
- (h) What facilities are provided for the perching of the koalas (include height, perches per enclosure)? (provide photographs)
- (i) What vegetation is present in the facility?
- (j) What drainage is provided within the facility?
- (k) How many koalas will be housed in each enclosure? Describe arrangements and facilities for separating and removing individuals from the enclosure.
- (l) Will any other species be kept in the facility? If so, what species and how many individuals of each species?

14. Food

Provide details on:

- (a) The number, size and location of plantations or Eucalypt collection sites from which feed Eucalypts will be sourced (include details on plantation ownership and certainty of supply).
- (b) The means of eucalypt transportation.
- (c) The number of times per week Eucalypt leaves are to be transported.
- (d) The leaf storage arrangements.
- (e) The species of Eucalypts that are available from the plantations or collection sites and how this compares with the koalas usual diet at the exporting Australian institution.
- (f) The daily Eucalypt leaf diet intended for the koalas, including species names, amount and leaf age.
- (g) How the other nutritional needs of koalas are met, such as supply of fresh water and mineral salts.
- (h) What arrangements have been made for the alternative supply of Eucalypt browse in the event of a disturbance to the primary supply (such as a natural disaster) or to the primary means of transportation (such as a transport strike).

15. Management

- (a) What arrangements are in place for waste removal and waste treatment?
- (b) Identify how records on health, feeding etc will be maintained.

16. Staffing

- (a) How many veterinary and keeping staff will be responsible for the care of the koalas?
- (b) What experience does the organisation's staff have with koalas?
- (c) What training is proposed for staff?

Animal Welfare Assessment

The **Australian** exporter (as applicant) is responsible for the undertaking of an assessment of the recipient's capacity to meet the animal's welfare needs.

The assessment should address the responses given to questions 12-16 relating to Security, Facility, Food, Management and Staffing and be attached to the application.

Reference should be made in the assessment to how the recipient's answers address Conditions 6, 7 and 8 of the "Conditions on the Overseas Transfer of Koalas".

The assessor must have **direct experience** (such as a veterinarian, keeper or curator) in the housing and care of the koalas to be transferred.

Declaration

The assessment must give the assessor's name and position and must contain the following signed statement indicating whether they consider the facility to be appropriate or not appropriate for the additional animals:

"I am satisfied/ not satisfied that **[recipient individual/ organisation]** is suitably equipped to manage, confine and care for the **[proposed number]** koalas proposed for transfer, including meeting the behavioural and biological needs of the koalas."