



# Norfolk Island National Park

Phone: 0011 6723 22695

## Permit application to conduct activities in Commonwealth parks and reserves

Please contact the park office at the phone number shown above to obtain further details about permits for this activity. Certain activities may only be carried out in Commonwealth parks and reserves if allowed by the Management Plan and conducted in accordance with a permit issued under the EPBC Act. Please supply the following information if you are applying for a permit to conduct activities in Norfolk Island National Park, under Regulation 12.06(2) or 12.09(1) of the EPBC Regulations, and in accordance with subsection 354(1) of the EPBC Act.

### PART A – Details of applicant and proposed permit holder(s)

#### A1. Proposed permit holder(s)

Name of individual, company, partnership or association	
Business or trading name(if applicable) used in the conduct of the activity for which a permit is sought	
Australian or Norfolk Island Business Number	
Full names of all directors, partners or committee members	
Is the business or trading name registered	
If the business or trading name is registered give the State/Territory of registration	

#### A2. Contact details

Business address	
Postal address	
Telephone Number	( )
Fax Number	( )
Email of each proposed permit holder	

#### A3. Applicant (if different from proposed permit holder(s))

Name (include the names of all individuals to whom the permit is issued):	
Business address	
Postal address	
Telephone Number	( )
Fax Number	( )
Email of each proposed permit holder	

#### **A4. Relevant qualifications and experience of proposed permit holder(s)**

<b>Name</b>	<b>Relevant qualifications</b>	<b>Relevant experience</b>

#### **A5. Insurance**

Persons carrying on non-commercial activities under permits issued by the Director may be required to have public liability insurance for an amount of not less than \$10,000,000.

Does the proponent, company, partnership or association hold public liability insurance? If yes, please provide a certificate of currency with your application form	
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#### **A6. Declaration regarding offences**

*Delete the parts of the declaration that do not apply to you, and refer to the notes below.*

The applicant declares that I:

- have been convicted of / have not been convicted of
- am subject to proceedings for / am not subject to proceedings for an offence under:
  - a. a law of the Commonwealth or a State or Territory about the protection, conservation or management of native species or ecological communities;
  - b. section 6, 7 or 7A, or subsection 86(1), of the Crimes Act 1914 (Commonwealth) <sup>1</sup> or sections 11.1, 11.4 or 11.5 of the Criminal Code (Commonwealth) <sup>2,3</sup> in relation to an offence under a law mentioned in (a) above; or
  - c. a provision of a law of a State or Territory that is equivalent to a provision mentioned in (b) above.

#### **Notes**

1. The applicant is taken to have been convicted of an offence if, within 5 years before the application is made, the applicant:
  - has been charged with, and found guilty of, the offence but discharged without conviction; or
  - has not been found guilty of the offence, but a court has taken the offence into account in passing sentence on the applicant for another offence.
2. Section 6 of the Crimes Act 1914 deals with being an accessory after the fact. Sections 7 and 7A and subsection 86(1) of the Crimes Act 1914 and sections 11.1, 11.4 and 11.5 of the Criminal Code deal with attempts to commit offences, inciting to or urging the commission of offences by other people and, conspiracy to commit offences.
3. Part VIIC of the Crimes Act 1914 includes provisions that, in certain circumstances, relieve persons from the requirement to disclose spent convictions and require persons aware of such convictions to disregard them.

## **PART B – Description of the activity – All applicants complete this section**

### ***B1. Briefly describe the activity and its objective(s) or purpose(s)***

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### ***B2. Permit reference number***

If you have previously held a permit to conduct this activity in this park or reserve please give the reference number from that permit and the date of expiry.

Reference Number	
Expiry date	

### ***B3. When, how often and for how long is the activity proposed to be taken?***

How many times will you visit this park or reserve during the permit period?	
How often will visits occur?	
What is the usual length of stay in the park or reserve?	

### ***B4. Vehicles and/or vessels to be used***

Registration number of each vehicle or vessel	
Type of each vehicle or vessel	
Size and carrying capacity	

### ***B5. Minimal impact***

Describe what steps you will take to ensure that all permit holders and other people authorised under this permit will comply with the EPBC Regulations, and what steps will be taken to minimise adverse impacts on any native species or ecological community.

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### ***B6. Other approvals or permits***

Provide details of any other approvals, permits or licences relating to this activity that you are applying for or have obtained, under Commonwealth, State or Territory legislation.

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# **PART C – Details specific to activities in Commonwealth reserves**

## ***C1. Description of the activity***

Objectives or purpose of the activity	
The area of the park or reserve where the activity will be located, including the proposed route through the park	
Dates and times that the activity will be conducted	
Facilities to be temporarily constructed	
Equipment and methods to be used	
Number of people involved in the activity	
Other relevant information	

## ***C2. Impacts on the environment***

To the best of your knowledge, will the activity:

Result in the death or injury of native species?	
Involve taking, trading, keeping or moving of native species?	
Result in damage to, or destruction of, the nests or dwelling place of native species?	
Result in damage or disturbance of native vegetation?	
Result in damage to tracks, roads or other visitor facilities?	
Result in disturbance of ground vegetation, including mown grass areas?	
Involve increased noise and light levels within the reserve?	

If you have answered yes to any of the above questions, please describe the expected impact.

## ***C3. Detail any assistance or involvement expected from Park staff***

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## ***C4. Outline why is it proposed to conduct this activity within this park or reserve rather than at other locations.***

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## Declaration

Please complete the application form, then read carefully and sign the following declaration.

I, \_\_\_\_\_ (*full name*), declare that the information contained in this application is correct to the best of my knowledge.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Send this application form to:

Manager Norfolk Island National Park  
PO Box 310  
Norfolk Island 2899

*Your application will be assessed against relevant legislation, policy and management plans. The assessment officer may contact you to seek further advice or information. If your application is approved, you will be issued with a permit and conditions under which the activity is approved.*