**Permit Report: Permit for Access to Biological Resources under Part 8A of the Environment Protection and Biodiversity Conservation Regulations 2000**

1. **Details of the access permit**

Title

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|  |

Permit number

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|  |

Permit holder/Issued to

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|  |

Date of issue

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Date of expiry

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1. **Sample Record**

Please complete Attachment A – Sample Record, which list details of all samples collected.

1. **Report on research findings**

Please provide a short description (approximately 250 words) on the research covered by your permit. Highlight any research findings that might be useful in building the knowledge of the biodiversity of the area where the samples were collected. For example, include links to publications arising from research on the samples, and any other useful ecological and biological information gathered.

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***OR***

If you have already provided a report to the Commonwealth related to this research project please indicate to whom it was provided and when.

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1. **Taxonomic Duplicate**

Check the box if you have offered a taxonomic duplicate of the Samples to an Australian public institution.

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*If you consider it is not practical or in the interests of the conservation of the species to collect taxonomic duplicates please contact us to discuss.*

1. **Declaration**

I [*insert full name and title*] declare:

1. I am authorised to make this declaration for and on behalf of [*insert permit holders name/organisation*] and that the information and statements contained in this report are correct to the best of my knowledge.
2. The permit holder has not undertaken, or allowed others to undertake, commercial research and development on the biological resources without a benefit-sharing agreement with the Access Provider.
3. The permit holder has not transferred the Samples to a third party (except a taxonomic duplicate) without the permission of the Commonwealth.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Contact details**

Reports must be provided by 31 March each year and can be emailed to [grm@environment.gov.au](mailto:grm@environment.gov.au) or posted to:

Protected Area Policy and Biodiscovery Section

Department of Sustainability, Environment, Water, Population and Communities

GPO Box 787

CANBERRA ACT 2601

AUSTRALIA

1. **Feedback (optional)**

In order to assist in developing more efficient reporting systems, please provide an estimate of the time taken to complete this form.

|  |  |
| --- | --- |
| Hours: | Minutes: |

* 1. Do you have any other feedback about the administration of your permit?

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**Attachment A: Sample Record**

**Permit number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Column 1** | **Column 2** | **Column 3** | **Column 4** | **Column 5** | **Column 6** | | **Column 7** | **Column 8** |
| **Sample identifier** | **Scientific name/Description of sample** | **Description of sample site** | **Sample size/count** | **Collection date (D/M/Y)** | **Collection location** | | **Current location of Samples** | **Tick if the Sample has been destroyed** |
| Lat | Long |
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